# The National Electrical Contractors Association & the Intermountain Chapter, NECA, and the UETA Present:

**Enable Success** - **Creating Alignment Between Field and Office**

**NECA Offices**

**2125 West 2300 South Salt Lake City, UT 84119**

**Course Description:**

For construction firms to thrive, synergy, teamwork and trust must exist between the office and the field. The proper deployment of defined processes and tools will facilitate this c1itical alignment. This collaboration must begin before mobilization and continue through project closeout. During this session, we will discuss the workflow that must exist in order to mitigate risk and maximize productivity. During this session, we will discuss why the processes of preconstrnction planning, short interval planning, production tracking, daily project reports, exit strategy, and lessons learned are critical to the organization. We will also discuss what the benefits are for each member of the team, and how these processes can be properly implemented.

Following this course, participants will be able to:

* Learn the critical communication required in short interval plaiming
* Discuss the importance of accurate production tracking
* Identify the needed data transfer of a daily project report
* Outline the data collection required of the project team during closeout and lessons learned

This course will be facilitated by Shaabini Alford from Maxim Consulting Group.

Name: ,,\_,Jo""b'--T.e..1,.,,·t1"'e.,\_:

Company: \_

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**Participants who successfully complete this course will be awarded 3 Continuing Education Hours.**

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