**Safety Pre-Planning Class: Course Outline and Objectives**

**Course Objective: To equip participants with the knowledge and skills necessary to effectively implement safety pre-planning processes, reducing workplace risks and improving overall safety performance.**

**Target Audience: Supervisors, foremen, safety professionals, and project managers involved in construction or general industry operations.**

**Course Modules:**

1. **Introduction to Safety Pre-Planning (30 minutes)**
	* **Importance and benefits of pre-planning**
	* **OSHA requirements and industry best practices**
2. **Hazard Identification and Risk Assessment (1 hour)**
	* **Identifying potential hazards in various work environments**
	* **Conducting job hazard analyses (JHA)**
	* **Prioritizing risks**
3. **Developing Effective Pre-Task Plans (1 hour)**
	* **Components of a comprehensive pre-task plan**
	* **Breaking tasks into manageable steps**
	* **Specifying hazards and control measures for each step**
4. **Implementing Control Measures (45 minutes)**
	* **Hierarchy of controls**
	* **Selecting appropriate control measures**
	* **Communicating controls to workers**
5. **Practical Exercise: Creating a Pre-Task Plan (45 minutes)**
	* **Hands-on exercise developing a pre-task plan for a specific scenario**
	* **Group discussion and feedback**

**Key Takeaways:**

* **Understanding the critical role of pre-planning in preventing workplace accidents and injuries**
* **Ability to identify and assess potential hazards before work begins**
* **Skills to develop comprehensive and effective pre-task plans**
* **Knowledge of how to implement and communicate appropriate control measures**

**Delivery Methods:**

* **In-person instructor-led training**
* **Interactive discussions and group activities**
* **Hands-on exercises with real-world scenarios**

**This course is designed to enhance workplace safety by teaching participants how to proactively identify and mitigate potential hazards through effective pre-planning techniques.**