

# ROBERT T. DUNTON

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Herriman, Utah

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## Professional Experience:

**Program Support**  
**Safety Specialist** Hill  
Air Force Base OO-ALC  
Complex February 8th  
2016 to July 20th 2018  
7285 4<sup>th</sup> Street Bldg. 180, HAFB 84056

Supervisor: Jeff Zemke, 801-586-0021

I served in a safety and occupational health office at Hill Field Air Force Base. I evaluated safety and health programs involving diverse ground aviation, industrial safety and occupational health responsibilities. As a safety and occupational health specialist, I directly served commanding officers by fulfilling safety goals and objectives and I carried out all safety program requirements in close cooperation with unit commanders/directors.

Develop and revise local safety and occupational health instructions, trainings, rules and regulations applicable to ground operations, industrial activities, and seek cooperation of supervisors to eliminate unsafe working conditions and mechanical risks.

Instructed in a classroom setting, training for Supervisor Safety Training (SST) as well as Unit Safety Training (USR), with primary focus on Risk Management.

Evaluate a wide variety of hazardous operations related to installation missions including: disassembly and assembly of aircraft, movement of toxic and flammable materials, heavy machine work in metal manufacturing processes, testing of electrical and electronic gear, transportation of materials using overhead cranes, and polyurethane painting of aircraft.

Knowledge of safety and occupational health principles, practices, procedures and standards applicable to a full range of complex safety and occupational health management responsibilities at a military aviation installation that require the planning, organizing, directing, operating and evaluation of a safety and occupational health program related to ground industrial operations. Investigate safety mishaps that result in lost time or damage to US Air Force assets.

## ACCOMPLISHMENTS

- Assigned to complete the Annual Facilities Inspection and Investigate class D and C mishaps.
- Assigned to facilitate and instruct Risk Management throughout the Industrial Complex.
- Completed OSHA Course 521, Industrial Hygiene, OSHA 3095, Electrical Standards, OSHA 511, Occupational Safety and Health Standards for General Industry, OSHA, 2264, Permit Required Confined Space, OSHA 501 Trainer Course, Air Force Instructors Course, Air Force Risk Management and the Air Force Mishap Investigation Course.

## Director of Construction and Maintenance

Utah National Guard April 2014 to September 2015, salary: GS-14, Hours per week:  
40+ 12953 South Minuteman Drive, Draper, Utah 84020 Supervisor:  
MG Jefferson Burton, 801-432-4402

Managed and developed the day-to-day base support and long-term construction/maintenance requirements for the Army National Guard of Utah. Established, revises and reviewed policies to meet mission objectives and organizational goals. Adjusted workloads and projects of the staff to make sure that deadlines and federal budgets requirements were met

Planned and implemented all construction and maintenance programs for all Utah Army National Guard facilities, real property, which includes', major military construction, minor construction, modifications, maintenance, and repair of buildings and surfaced areas. Made decisions on work problems presented by staff and worked toward finding solutions. Ensured all staff was trained in executions of their duties. This included safety briefings, professional training and on the job training.

Managed and executed Federal and State budget of 10.5 million annually. Managed 8 lines of accounting and oversaw the master cooperative agreement between The State of Utah and National Guard Bureau.

Supervisor of 45 employees, to include personal and daily contact with entry level and managers. Supervised department directors which includes, Environmental, Maintenance, Master Planner, Recycle Manager and Project Management Team. Directly involved with managing all employees, to include writing evaluations, discipline actions recommending awards for employees. Trained and managed all employees in EEO objectives. One of my most important duties was the selection of new employees.

Developed the Long Range Master Plan for all Armories and Maintenance Facilities with the state of Utah. This includes construction of new Readiness Centers in Nephi and Manti Utah. In addition, worked detailed timelines for the closing or transfer of older buildings out of the inventory. Provided oversight on all maintenance priorities throughout the State.

Managed security responsibilities by ensuring education and compliance with all security directives for employees with access to classified or sensitive materials. Managed and coordinated all physical security requirements of all out laying Armoires and Maintenance structures.

I was responsible for five core safety functional and sub-functional areas which include: Work place safety Occupational Safety and Health Administration, System safety, Radiation safety, Range safety, Tactical safety, Explosive safety, Chemical agent safety, Doctrine and leadership development, Inspection/assessments, Accident investigation/reporting, Promotion and awareness, Hazard analysis and countermeasures.

My duties included the implementation of plans, policies and procedures to comply with DOD, DA, OSHA and NGB (National Guard Bureau) safety regulations and directives. I provided technical expertise to managers and supervisors in establishing techniques and procedures for the elimination or control of unsafe behaviors, environments and hazards. Plan and conduct periodic and unscheduled surveys and inspections of all ARNG facilities including ammunition storage, warehouse, and equipment maintenance facilities, to determine compliance with OSHA standards.

I posted notices of unsafe or unhealthy working conditions. I assigned risk assessment codes, and prepared abatement plans and time frames of elimination of hazards. I observed work methods and recommendations to supervisors/managers corrective measures to eliminate unsafe work practices. Knowledge of basic construction standards, methods, practices, techniques.

## ACCOMPLISHMENTS

- In 2015 received additional funding for National Guard Bureau because of a well-executed budget and was given an additional 1.5 M for construction.
- 2015 Completed Construction and Management training that allowed me to be the sole signature for all federal payments, contracts and leases on Federal property.
- Completed two courses on Federal Fiscal Law and procurement.
- Awarded the Legion of Merit

### **Military Assistant to Kosovo Forces Chief of Staff**

Called to Active Duty for Deployment from the Utah National Guard

May 2013 to March 2014

Salary: Colonel, 60 Hours per week Camp Film

City, Pristina Kosovo Supervisor: BG David

Aycock

Primary advisor to the Chief of Staff, Headquarters Kosovo Force (KFOR), NATO. Assisted the Chief of Staff with ensuring the efficient and effective administration of the headquarters staff. This included but not limited to the identification, coordination and management, of all staff functions. Ensured continuous information flow to the KFOR staff, Command Group and NATO higher headquarters staffs. Served as the KFOR Joint Operations Center's primary point of contact in the Command Group for operational events.

Responsible for screening, correcting and assessing all communication, both written and verbal critical information in a timely and accurate manner for KFOR Commanders review.

In the absence of the Chief of Staff, functioned as the KFOR chief of Staff. In addition, was the office manager of the Chief of Staff office, this included all operational and functional reports required by higher Headquarters in Naples and Brussels.

Participated in special projects/missions and provided specific assignments that worked directly with the US, Britain, French and German Embassies. Was accountable for a complex chain of command, BG, MG and GEN officers throughout NATO.

Frequent daily contact with all staff and higher ranking managers to ensure that all mission, orders and functions of the KFOR HQ met commander's objectives and goals.

### **ACCOMPLISHMENTS**

- Awarded the Defense Meritorious Service Medal (DMSM)
- Evaluation Comments from my direct Supervisor Brigadier General David Aycock "COL Dunton's performance during this period has been absolutely exemplary. Through his tremendous leadership and outstanding staffing skills, he effectively and efficiently supervised the KOSOVO Force Headquarters staff activities."
- Evaluation Comments from my Senior Rater Admiral Bruce Clingan, Commander of Joint Forces Headquarter Naples, "An extremely gifted officer. He is able to address the most complex issues and find resolutions through thoughtful and focused coordination. COL Dunton demonstrated immediately that he is a gifted communicator, outstanding leader, and superb team builder in this multinational headquarters."
- Awarded the GERMAN ARMY MEDAL For FOREIGN SOLDIERS, MG Volker Halbauer, Commander of KFOR, "His inter-cultural sensibility and also his skill in handling difficult and time sensitive situations distinguished him from all other members of the HQ."

### **Special Project Officer**

Utah National Guard August 2012 to April 2013

Salary GS-13 Hours per week 40

12953 South Minuteman Dr. Draper, Utah 84020

Supervisor: COL Rich Miller, 801-432-4457

Special Project Officer for the General Staff. Duties included working on the South West Training Initiative, which included working local elected officials from state and federal agencies. In addition worked Special Forces and Special Operations that would train with the borders of Utah. Also worked with the Aviation community within the Utah National Guard to look for additional housing, storage, and airspace to fly Unmanned Ariel Vehicle's (UAVs).

Coordinated with Community leaders throughout central Utah for unconventional warfare training events to be held in San Pete, Sevier, Juab and Emery Counties. This included, attending public meetings with local citizens and synchronizing all training events with local law enforcement to ensure public safety.

In addition, worked with local land owners for use of private land for training basis.

#### **ACCOMPLISHMENTS**

- Developed a working relationship with local civic leaders and members of the Special Forces Command, to ensure training on public and private land would meet the needs of Special Operations with realistic training and ensure public safety during the training event.
- Critical interpersonal communication skills allowed an unconventional warfare training event to be conducted for the first time in four counties in Utah.
- Expertise in Land Management and Environmental Regulations allowed for ease in working with Federal and State Land owners to complete all Environmental Assessments required by law.

#### **Commander of the 204<sup>th</sup> Maneuver Enhancement Brigade**

Utah National Guard: August 2010 to August 2013

Salary GS-13, Hours per week 40+ 17800 South Camp Williams Rd  
Bluffdale, Utah 84065

Supervisor: MG Brian Tarbet, 801-432-4402

Commanded the Soldiers in the 204th Maneuver Enhancement Brigade and its subordinate units totaling 1130 personnel.

Directed and approved all operational orders for training and operational missions to ensure that all Soldiers were qualified in their military skills and provided training events to prepare for deployments.

Coordinated all staff functions that included personnel, operations and logistics to better position the Brigade to meet domestic operations as assigned by the Governor of Utah as well as deploy for overseas operations.

Deployed 167 soldiers to Cambodia for six weeks to conduct staff training operations with the Cambodian Armed Forces. Provided direct construction management for 3 new schools in the Bat Diem Province. Partnered with the Cambodian Armed Forces General staff to ensure that Cambodian Soldiers were trained in field and engineer operations.

Maintained unit readiness by realistic training for units and individuals. Managed unit strength to ensure units are ready to support federal and state missions. Enforce high standards to ensure that safety, risk assessment and quality assurance activities occur for the unit operations and training events.

Prepared detailed reports on Unit Readiness and briefed the training planned each quarter to supervisor. Conducted quarterly inspection of operations and logistics to safeguard the accuracy.

Responded to Governors call up of the Utah National Guard in support of severe windstorms that damaged public and private property. Conducted operation that supported local officials as well as local law enforcement.

Military to Military training with the Japanese Armed Forces. Conducted staff training with the Japanese Army in which we trained and worked hand in hand with the Japanese soldiers. Provided leadership for the exercise that lasted 3 weeks. Worked directly for the Corp Commander as direct support Brigade.

#### **ACCOMPLISHMEMNTS**

- Awarded the Meritorious Service Medal for leadership.

- Comments from Supervisor on Annual Evaluation: "Colonel Dunton is a problem solver and because of his interpersonal skills is able to work with a myriad of people that included local community leaders, foreign military officers and other elected officials".
- Completed Leadership and management training prior to taking command of the 204th MEB.
- Able to command and control a complex, multi-dimensional organization with numerous levels subordinate commanders and staffs.

### **Base Operations Supervisor and Commander of Camp Williams Training Center**

Utah National Guard May

2006-August 2010

Salary GS-13, Hours per week 40+ 17800 South Camp Williams Rd

Bluffdale, Utah 84065

Supervisor: BG Jefferson Burton, 801-432-4402

Managed continuous operational readiness of the training center in support of National Defense initiatives and missions. Ensured that the training center was fully operational, on short notice (less than 24 hours) to support troops and units that are trained, certified and immediately deployed to the war fight.

Managed and coordinated all wild land fires on Camp Williams. I was the Incident Commander on all range fires from 1992 through 2010, included 10 major range fires. Funded, trained and equipped 100 red card firefighters (current soldiers) to provide initial attack and sustained attack on any wild fire on Camp Williams. Worked closely with the State Forestry on fire preventions and training. Worked directly with Utah State University on research that provided vegetation management to reduce the spread of wild land fire.

Managed a variety of funds including program management of Range and Training Program (RTLTP) funds and Integrated Training Area Management (ITAM) funds.

Responded to congressional inquiries concerning legislation that have potential impact on current and future training center operations and requirements in support of national defense missions.

Ensured compliance with environmental and natural resource regulations established by Federal, State, and local agencies. Made sure required environmental documentation such as Installation Natural Resource Management Plans and Cultural Resource Management Plans were in place, and that historical holdings were current and available for public review.

Managed all operations, maintenance, repair, rehabilitation, and construction of all real property. This included the installation training center facilities, utilities, buildings, structures, roads, ranges, water systems, disposal systems, sewage systems, bridges, communications and electrical systems.

Resolved work place conflicts and created a friendly personal work environment. Directed all employees on conduct and was responsible for addressing problems with employees. Provided direction and work plans for 9 directors that included all grades and ranks of employees. Was directly responsible for all promotions, corrective actions and most important, was the selecting line officer for all new hires.

### **ACCOMPLISHMENTS**

- Assigned to National Advisory Committee on National Guard Training Sites.
- Created the Wildfire management program from conception, this included personnel, training and equipment needed to address Camp Williams Wildfire issues.
- Selected as a Lieutenant Colonel to fill a Colonel's duties and responsibilities.

### **Environmental Protection Specialist**

Utah National Guard May 1992 to May 2006

Salary GS-9-11, Hours per week 40

17800 South Camp Williams Rd Bluffdale, Utah 84065

Supervisor: Dr. John L. Crain, 801-432-4450

Planned and prepared all NEPA Documentation related to construction, training, fuels mitigation and restoration on wild land fires. Lead interdisciplinary team on all aspects of wild land and prescription fires.

Coordinated all NEPA planning with other federal and state agencies as well as serving as team leader on all internal or external customers.

Implemented all strategies that required environmental assessments, category exclusion, or environmental impact statements.

Communicated with all stake holders at local, state and national levels, the procedures and long term vision of implementation of NEPA as related to all training, construction and fuels mitigation.

Ensured all hazardous waste disposal, hazardous material handling and pollution controls were conducted in accordance with all laws and regulations .

Coordinated all cultural and natural resources inventories and surveys to be conducted on federal projects within the Utah National Guard.

Managed and lead all wild land and prescription fires on Camp Williams as Incident Commander. This included fuels mitigation, initial and sustained attack. Coordinated all training of military personnel on red card certification and wild land fire training.

Managed and maintained all regulations, directives and management plans required to establish an environmental program that complied with Federal, State, and local regulations. Conducted surveys, inspections, and evaluation of activities to identify and initiate corrective actions for environmental deficiencies that included fire and fuels, training events and well as new construction.

Supported all organizations and units on Camp Williams for direct environmental support which incorporated implementation and monitoring of various environmental programs as outlined in Army Regulations, directives and policies. This included air quality, water permitting and compliance with the National Environmental Policy Act of 1969. This also included application of NEPA laws in training events that could impact the environment.

Worked directly with local, State and Federal agencies to include Indian tribes, special interest groups, and environmental and conservation groups to ensure all strategic communications with regards to NEPA, other environmental laws and wild land fire communicated in a professional and timely manner.

### **ACCOMPLISHMENTS**

- Completed 5 Environmental Assessments on State School Trust lands for training used by the Utah National Guard.
- Developed a Hazardous Waste collection point for all potential HW and HM, classified all waste and contracted for disposal.
- Completed Fauna and Flora surveys of Camp Williams Training Center and satellite training lands.
- Promoted from GS-9 to GS-11

**US Forest Service: Wildland Fire Fighter and Smokejumper**

West Yellowstone Montana June 1988-May 1991  
Salary GS-6, Hours per week 40+ Interagency Fire Center  
Supervisor, Greg Anderson  
406-587-6701

Trained and worked as a Smokejumper at the Northern Interagency Fire Center in Missoula, Montana. Completed all training on parachuting, rappelling, first aid and wild land fire tactics. Advance wild land fire training that included IC training, Dozer Boss and strike team leader.

Assigned as IC on a number of fires from 1989 through 1991. These fires ranged from small class A fires to large fires that turned into major complex fires that required Class One overhead teams. I continued to be trained in advance firefighting techniques that included assignments as a Strike Team Leader and Fire Line Explosive expert.

Assigned to the Search and Rescue team. This training included advance medical training, helicopter rappelling and advance parachuting techniques. Worked as the aviation liaison on project fires in 1991.

**ACCOMPLISHMENTS**

- 81 total jumps 40 fire jumps
- Trained in Helicopter Rappelling
- Fire Line Explosives trained
- EMT Level 1

**Utah National Guard:**

April 1982 to September 2015  
Traditional National Guard Soldier

I enlisted in the 1457<sup>th</sup> HHC in April of 1982 as a heavy equipment operator. I attended OCS and was commissioned a 2LT in July 1985. I was assigned as PLT LDR in Bravo Company of the 1457<sup>th</sup>. Colonel Dunton was activated with the 1457<sup>th</sup> EN BN in February of 1991 in support of operation Desert Shield/Storm.

I commanded of Delta Company from July 1991 until December of 1993. One of the life changing assignments was being assigned as a TAC Officer at the RTI, in which I was an Army instructor. I returned to the Engineers and supported the Salt Lake City Winter Olympics in Heber City Utah.

I was activated to Operation Iraq Freedom in December of 2003 and was deployed with the 115<sup>th</sup> Engineer Group to Southern Iraq supporting Engineer operations throughout the Dhi Qar Province until February 2005.

I was assigned as the Commander of the 1457<sup>th</sup> in May 2005 until August 2007. During this time the Fighting 1457<sup>th</sup> was called to duty in support of Hurricane Rita and Katrina in Louisiana. In October of 2007 I was assigned as the Commander of Training Site Command at Camp Williams until August of 2010.

I was given the privilege of Commanding the 204<sup>th</sup> MEB. During my time in Command the Brigade conducted missions in Cambodia and Japan. The BDE also provided operations support to Operations Wind Storm in December of 2011.

In April of 2013 I was activated with Det. 5, 204<sup>th</sup> MEB to support NATO operations in Kosovo and served as the Military Assistant to the KFOR Chief of Staff in Pristina Kosovo until February 2014.

I was assigned as the Construction Facility Management Office for his last assignment in the Utah National Guard.

**Education:**

US Army War College  
Carlisle Barracks, PA

Masters in Strategic Studies 2009

Utah State University  
Logan, Utah

Bachelor of Science Forestry 1988  
Minor Fine Art Photography 1988

**Leadership Skills**

I have commanded Army units at all levels of command this includes, Platoon, Company, Battalion and Brigade. Deployed to Iraq in 2004-2005 and served as Deputy Commander of an Engineer Group. I deployed to Kosovo in 2013 and worked with 29 different nations in a multi-national environment. I enlisted in the Utah National Guard as a Private and have risen to the rank of Colonel. In addition, I started my federal service as a GS-1 with the YCC and over a 25 year career have been placed in positions of increasing responsibilities.

**Professional Summary**

Given increased responsibilities with each new assignment

Recognized as a leader who manages people and programs

Possess Military Top Secret Clearance

I am a veteran and have a 30% disability rating with the (VA) Veteran Administration due to an injury that occurred during my deployment to Kosovo.