

**SCHEDULE A ADDENDUM TO THE  
SERVICE LEVEL AGREEMENT BETWEEN UTAH.GOV  
AND THE CITY OF SANDY**

This document will serve as the latest Schedule A to the Service Level Agreement with the Network, Utah.Gov, adding additional Sandy City transactions or services to the Network, subject to Board approval.

**Online Employment Application**

**AGREEMENTS**

1. Access By the Network Manager Sandy City authorizes the Network Manager to provide electronic access to information contained in Sandy's employment database in accordance with this Agreement. The description of Service is as follows:

This application will provide users to view available employment opportunities and fill out online employment form. Users will also have the ability to post their resume MS Word or WordPerfect file.

2. Record Classification and User Access. Sandy City represents to the Network Manager the record classification: Private Records [Note: The agency must explicitly indicate whether the records are Public or Private.]

The Network Manager certifies that they will offer the following security and authorization for access to the application outlined above:

This application will reside at Utah Interactive on a secure server using a Secure Socket Layer (SSL) that will encrypt data transmission between the server and the authorized user's browser.

3. Record Supply Costs and Computer Programs. The Network Manager shall be responsible for costs and expenses in establishing access to the records and providing record transactions to Users and Subscribers, including without limitation, the cost for purchasing or developing and maintaining all programs used to interface with Sandy City Records. Computer programs used by the Network Manager shall:
  - a. Protect information from unauthorized access;
  - b. Supply records to Subscribers on a timely basis in an accurate, understandable and logical format acceptable to Sandy City;
  - c. Be prototyped for Sandy City, tested by the Network Manager and the Sandy City, and approved before it is offered to the Sandy City regional offices.
4. Use messages. If required by Sandy City, the Network Manager shall cause the Network to require Users to signify online that they will comply with any restriction on use of the records required by law, as amended from time to time. Such user agreement will be in the form of a use message displayed online, with a required positive response, all as captured in a log file, prior to the User being permitted to further search or view the record.
5. Registration Agreements. Registration agreements will not be required for this application.

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AND SANDY CITY**

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6. Transaction Logs. Sandy City shall have access to the Network's Transaction Log for the purpose of auditing the collection and dissemination of Sandy City's records. Unless otherwise specified by Sandy City, this Log shall contain the following data: User name, transaction data and time and type of inquiry/transaction.

7. Payment and Collection.

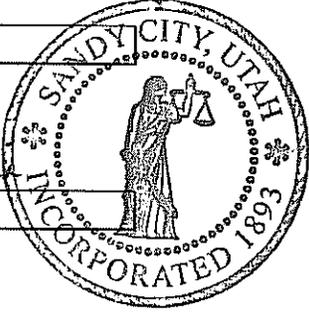
A Service Charge is not requested for the Online Employment Application.

<u>Agency/Project/ Priority</u>	<u>Statutory Fee</u>	<u>the Network Charge</u>
1. Online Employment Application	N/A	0.00

8. Records and Finances. All Network documents and records maintained by the Network Manager relating to Sandy City records shall be available for inspection, auditing, and copying by the agency or other authorized representatives.

9. Efficiency Gain Calculation. Efficiency Gain Calculation will not be required for this application.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officials or officers.

Sandy City		
By <u>[Signature]</u> Name, Title <u>TOM DOLAN, Mayor</u>	Date <u>3/5/02</u>	
ATTEST: <u>Molly Berigan Spira</u>		
The Network		
By <u>[Signature]</u> <u>Richard L. Brown, General Manager</u> <u>AMY SAWYER</u>	Date <u>3-12-02</u>	
The Board		
By <u>[Signature]</u> Alan Sherwood, Chair	Date _____	

# Utah Interactive

# Work Order

68 South Main Street, Suite 200  
Salt Lake City, Utah 84111 801.983.0275

WORK ORDER NUMBER 3142003  
WORK ORDER START 14-Mar-03  
WORK ORDER END 14-Mar-04

Customer  
Roger Parker  
Sandy City  
100000 Centennial Parkway, Suite 310  
Sandy, UT 84070-4148

If you have any questions concerning this Work Order call: Utah Interactive @ 801.983.0275 to the undersigned at 801.983.0282.

**Project Description:** Enhancements to the Sandy City Online Employment Application. In the Sandy City Employment administrative interface, enable Sandy City personnel to indicate a "job closed date" for each job opening. This date would automatically activate a move of the job from the "Job Opening" category to the "Job Interest" category, thus removing it from the job's listed as available in the employment application. In addition, with each user application submitted the "job closed date" needs to be included in the export file. Sandy City will host the index page: <http://www.utah.gov/sce>. Rework application flow to enable link from index (hosted by Sandy City) to starting pages of Job Interest and Job Application. In the administrative interface, allow Sandy City personnel to indicate if the position requires a type test. If this indication is selected, all users who apply for this job will receive a required field to enter their type test results. These results will need to be included in the export file.

Project Tasks	Estimate In Units	Hourly Rate	Total
Project Management	12.00	\$55.00	\$0.00
Prototype Definition and Enhancement for Administration	7.00	\$65.00	\$455.00
Servlet Design and Application Development	24.00	\$85.00	\$2,040.00
Prototype Interface Integration into Application	7.00	\$65.00	\$455.00
Testing	5.00	\$55.00	\$0.00
Rollout Application Launch	1.00	\$55.00	\$55.00
<b>Total Not to Exceed</b>			<b>\$3,005.00</b>

This offer is valid for 5 days and is subject to the T&M Standard Terms and Conditions attached hereto. The signatures below indicates acceptance of this agreement by individuals authorized to commit the Buyer and Seller.

Accepted By Mindi J. Bos  
Signature Mindi J. Bos  
Date 3/20/2003  
PO # 32094

Utah Interactive, Inc. Amy Sawyer  
Signature [Signature]  
Date 4/8/03

- Billing Instructions:**
1. This is a time and materials type contract.
  2. Seller shall use its reasonable efforts to accomplish the above stated project tasks.
  3. Upon acceptance, seller shall submit an invoice to the above address (unless an alternate invoice address is provided).
  4. Invoices shall be paid Net 30 days.
  5. Either party may terminate any of the aforementioned tasks with two weeks written notice to the other party.



BILL TO:  
 SANDY CITY A.C.: ACCT/PAYABLE  
 10000 Centennial Parkway  
 Sandy, Utah 84070  
 Tel (801) 568-7100 Fax # (801) 568-7154

PURCHASE ORDER	
No.	32094
ORDER DATE	03/10/03
1 of 1	03/20/03
REQUIRED DELIVERY DATE	03/11/03

VENDOR UTAH INTERACTIVE

63 S MAIN STREET  
 25328 SUITE 200  
 SALT LAKE CITY UT 84101

DELIVERY LOCATION:  
 (ADS) ADMINISTRATIVE SERVICES  
 10000 CENTENNIAL PKWY  
 ROOM 310  
 SANDY UT 84070

BID NO.	REQUISITION	REQUISITIONER	TERMS	BLANKET ORDER EXPIRES	F.O.B. INFORMATION
	33077	SHERI LARSE	NET 30		DESTINATION

COMMENTS:

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED AMOUNT
1	7	HRS	PROTOTYPE DEFINITION AND ENHANCEMENT FOR ADMINISTRATION	65.0000	455.00
2	24	HRS	SERVLET DESIGN & APPLICATION DEVELOPMENT	85.0000	2,040.00
3	7	HRS	PROTOTYPE INTERFACE INTEGRATION INTO APPLICATION	65.0000	455.00
4	1	HRS	ROLLOUT APPLICATION LAUNCH	55.0000	55.00
5	12	HRS	PROJECT MANAGEMENT - NO CHARGE	0.0000	0.00
6	5	HRS	TESTING - NO CHARGE	0.0000	0.00
*****				*****	
Memo Accounting Information Only					
General Ledger Account Number				Distribution	
641-1724-4374-64004				3,005.00	

SUBJECT TO TERMS & CONDITIONS CONTAINED HEREIN.

SUB TOTAL	3,005.00
SALES TAX	0.00
FREIGHT	0.00
<b>TOTAL</b>	<b>3,005.00</b>

*Mendi B*  
 PURCHASING OFFICER