

## SCHEDULE A ADDENDUM TO THE SERVICE LEVEL AGREEMENT BETWEEN E-UTAH AND THE TOOELE COUNTY TREASURERS OFFICE

This document will serve as the latest Schedule A addendum to the Service Level Agreement with the Network, e-Utah, adding Tooele County transactions or services to the Network, subject to Board approval.

### AGREEMENTS

1. Access By the Network Manager Tooele County, Department of Treasurer authorizes the Network Manager, to provide electronic access to information contained in the Tooele County, Department of Treasurers' property tax database, in accordance with this Agreement. Description of Service is as follows:

This service will allow users to review and pay their property tax payment online. Specifically, Users will be permitted to retrieve their individual property tax record, and pay taxes online using a credit card, or automatic debit payment process. This service will also provide an administrative interface that would allow the Tooele County, Department of Treasurer to access any or all portions of the log and transaction data for auditing and accounting purposes.

2. User Access The Network Manager certifies that they will offer the following security and authorization for access to the application outlined above:

Users will not be required to register with the Network to use this service. A property parcel number and PIN (personal identification number) will identify taxpayers and will be provided to them by Tooele County, Department of Treasurer.

The User will be required to enter both the PIN and the parcel number to access their property record. The application will therefore only allow access to those records to which the User is eligible as established by the Tooele County, Department of Treasurer.

3. Record Supply Costs and Computer Programs. The Network Manager shall be responsible for costs and expenses in establishing access to the records and providing record transactions to Users, including without limitation, the cost for purchasing or developing and maintaining all programs used to interface with the Tooele County, Department of Treasurer computer programs and to access the Records. Computer programs used by the Network Manager shall:

- a. Protect information from unauthorized access;
- b. Supply records to users in an accurate, understandable and logical format acceptable to Tooele County; Department of Treasurer

Be tested by the Network Manager and prototyped for the final review and approval of Tooele County, Department of Treasurer review and approval before it is offered to the public.

5. Subscriber Agreements. This service shall not require Subscriber Agreements.

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6. Transaction Logs. Tooele County, Department of Treasurer shall have access to the Network's Transaction Log for the purpose of auditing the collection and dissemination of Tooele County, Department of Treasurer's records. Unless otherwise specified by Tooele County, Department of Treasurer, this Log shall contain the following data: User name, transaction data and time and type of inquiry/transaction.

7. Payment and Collection.

A Network Charge is requested for this service. A subscription to the Network shall not be required to access this application.

a. Collection: The cost to the public for a Tooele County online property tax payment shall be set by the department to recover the cost of credit card transactions. The Network Manager shall be totally responsible for the collection of payments according to the chart below. No additional amounts may be charged by the Network Manager for the identified records without the prior written agreement of the Tooele County, Department of Treasurer and the Network Board. The fee charged by Network represents a fee for services to gateway system users. The Network hereby represents to the Tooele County, Department of Treasurer that it believes the following charges will fairly and reasonably recompense the Network Manager in order to make the Master Contract a success:

<u>Department/Project/ Priority</u>	<u>Network Charge</u>	<u>Total</u>
1.) Online Property Tax Payment	Fee \$1.00	

b. Payment: The online property tax payment processing system facilitates real-time authentication of County property tax payments. The Network transaction charge will be added to the total order and will be authenticated at the time of transaction. Proceeds from completed credit card transactions will be directly deposited to the department account through the credit card processor in real time or in a nightly batch. All revenue collected through the automatic payment system will be processed and deposited into the department account within forty-eight (48) hours from the time of transaction. The Network will invoice the department on a monthly basis for the Network transaction charge.

c.

8. Records and Finances. All Network documents and records maintained by the Network Manager relating to Tooele County, Department of Treasurer property tax payment shall be available for inspection, auditing and copying by the department or other authorized representatives.

9. Efficiency Gain Calculation. The Tooele County, Department of Treasurer and the Network will establish baseline cost for the processing of property tax payments both prior to making the enhanced service available and after the service is made available to estimate the cost savings of offering this service.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officials or officers.

Tooele County, Department of Treasurer

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By Valerie Lee  
Valerie Lee, Treasurer

Date 09-18-2000

The Network

By Richard L. Brown  
Richard L. Brown, General Manager

Date 3-22-2001

The Board

By Alan Sherwood  
Alan Sherwood, Chair

Date 3/22/01