

SCHEDULE A ADDENDUM TO THE SERVICE LEVEL AGREEMENT BETWEEN UTAH INTERACTIVE AND THE BOX ELDER COUNTY TREASURER OFFICE

This document will serve as the latest Schedule A addendum to the Service Level Agreement with the Box Elder County Treasurer ("The Agency") and Utah.gov ("The Network"), the state electronic government portal managed for the state by Utah Interactive Inc. ("Network Manager") as an initiative of the State of Utah, adding The Agency transactions or services to the Network.

Box Elder County Property Tax Payment Application

AGREEMENTS

1. Access By the Network Manager The Agency and the Network Manager to provide electronic access to allow electronic payments in accordance with this Agreement. The description of Service is as follows:

The County Property Tax Payment application will allow Box Elder County property owners to review and pay their property taxes online. The application provides access for users to retrieve an individual property tax record, and pay taxes online using a credit card or electronic check process. This service will also provide an administrative interface that would allow The Agency to access the transaction data for auditing and accounting purposes.

2. Record Classification and User Access The Agency represents to the Network Manager the record classification: Private
 - a. The Network Manager certifies that they will offer the following security and authorization for access to the application outlined above:

This application will reside on a secure server that uses Secure Socket Layer (SSL) that will encrypt data transmission between the server and the users' browsers for the Web Payment Service.

3. Record Supply Costs and Computer Programs. The Network Manager shall be responsible for costs and expenses in establishing access to the records and providing record transactions to Users and Administrators, including without limitation, the cost for purchasing or developing and maintaining all programs used to interface with the Agency computer programs and to access the Records. Computer programs used by the Network Manager shall:
 - a. Protect information from unauthorized access;
 - b. Supply records to Administrators on a timely basis in an accurate, understandable and logical format acceptable to the Agency;
 - c. Be prototyped for the Agency, tested by the Network Manager and the Agency, and approved before it is offered to the public.

4. Transaction Logs. The Agency shall have access to the Network Manager's Transaction Log for the purpose of auditing the collection and dissemination of the Agency's records. Unless otherwise specified by the Agency.

**SCHEDULE A ADDENDUM TO THE
SERVICE LEVEL AGREEMENT BETWEEN THE NETWORK
AND BOX ELDER COUNTY TREASURER OFFICE
PAGE 2 of 3**

6. Collection & Payment Processing

a. Collection:

- i. The Network Manager shall be responsible for the collection of payment data and transfer of payment data to the payment processor and the Agency.
- ii. The Agency will be responsible for the collection of payment from the payment processor and associated accounts necessary to collect payment.
- iii. A transaction fee will be assessed to each transaction and paid to the Network Manager as compensation for the development and maintenance of the application. The Network Manager will invoice the Agency on a monthly basis for the transaction fee. The Network Manager for the identified records may charge no additional amounts without the prior written agreement of the Agency, and the Network. The Network Manager hereby represents to the Agency, that it believes the following fees will fairly and reasonably recompense the Network Manager in order to make the Agency's application a success:

<u>Agency</u>	<u>Statutory Fee</u>	<u>Transaction Fee</u>
Box Elder Co. Treasurer	variable	\$1.00 per Transaction

b. Payment Processing:

- i. **Credit Card:** The online property tax credit card payment processing system facilitates real-time authentication of total tax amount due. The total tax amount due consists of the Network Manager transaction fee, a graduated credit card fee, and the property tax amount. Proceeds from completed credit card transactions are directly deposited in a nightly batch to the Agency account by the payment processor.
- ii. **Electronic Check:** The online property tax electronic check payment processing system facilitates authentication of total tax amount due within two days of transaction. The total tax amount due consists of the Network Manager transaction fee and property tax amount. Proceeds from completed electronic check transactions are directly deposited in a batch to the Agency account by the payment processor within three days.

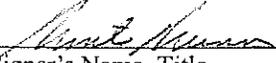
7. Records and Finances. All Network documents and records maintained by the Network Manager relating to the Agency records shall be available for inspection; auditing and copying by the agency or other authorized representatives.

8. Efficiency Gain Calculation. The Agency will establish a baseline cost for the processing of payments both prior to making the enhanced service available and after the service is made available to estimate the cost savings of offering this service.

**SCHEDULE A ADDENDUM TO THE
SERVICE LEVEL AGREEMENT BETWEEN THE NETWORK
AND BOX ELDER COUNTY TREASURER OFFICE
PAGE 3 of 3**

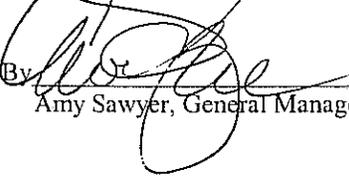
IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officials or officers.

The Agency, Box Elder County Treasurer

By 
Signer's Name, Title

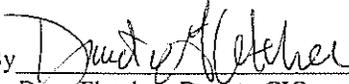
Date 3-17-03

The Network Manager

By 
Amy Sawyer, General Manager

Date 3/24/03

The Network

By 
Dave Fletcher, Deputy CIO

Date 3/24/03