2-26-02

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Schedule A addendum to the Service Level Agreement between e-Utah and Weber County

This document will serve as the latest Schedule A addendum to the Service Level Agreement with the Network, e-Utah, adding Weber County transactions or services to the Network, subject to Board approval.

Weber County Online Marriage Licenses

AGREEMENTS

1. Transaction By the Network Manager Weber County authorizes the Network Manager, to enable electronic payment for copies of marriage licenses online, in accordance with this Agreement. Description of Service is as follows:

   This service will allow users to order and pay for copies of Weber County marriage licenses using the Network's secure payment-processing infrastructure for online transactions. This infrastructure is a real-time credit card payment processing system.

   This service will also provide an administrative interface that would allow Weber County to access any or all portions of the log and transaction data for auditing and accounting purposes.

2. Record Classification and User Access Weber County represents to the Network Manager the record classification: _____ Private Records _____

   The Network Manager certifies that they will offer the following security and authorization for access to the application outlined above:

   All online financial transactions using the Network's payment-processing infrastructure are conducted through a secure server using a Secure Socket Layer (SSL) connection. This technology ensures secure data transmission and uses a standard public-and-private key encryption system that encrypts the customer's submission of private financial data before it leaves their web browser. The data remains encrypted throughout transmission until it is safely received within the confines of the SSL where it is decrypted and processed. This SSL connection will exist only between the Network and Weber County.

   The Network will also provide Weber County with a secure administrative interface that will authenticate and log the activity of individual Weber County.

3. Record Supply Costs and Computer Programs. The Network Manager shall be responsible for costs and expenses in providing secure electronic transactions to Users, including without limitation, the cost for purchasing or developing and maintaining all programs used to interface with the Weber County computer programs. Computer programs used by the Network Manager shall:

   a. Protect information from unauthorized access;

   b. Supply services to Users on a timely basis in an accurate, understandable and logical format acceptable to Weber County;

   c. Be tested by the Network Manager and approved by Weber County before it is offered to the public.

4. Use messages. If required by Weber County, the Network Manager shall cause the Network to require Users to signify online that they will comply with any restriction on use of the records required by law, as amended from time to time. Such user agreement will be in the form of a use message displayed online, with a required positive response (which is captured in a log file) prior

to the User being permitted to further search or view the record.

5. Subscriber Agreements. This service shall not require subscriber agreements.

6. Transaction Logs. Weber County shall have access to the Network's Transaction Log for the purpose of auditing the collection and/or dissemination of Weber County transaction records. Unless otherwise specified by Weber County, this Log shall contain the following data: User name, transaction data and time and type of inquiry/transaction.

7. Payment and Collection.

A Network Charge is requested for this order and payment processing system. A subscription to the Network would not be required to access this application.

a. Collection: The total cost to the public for ordering copies of Weber County marriage certificates shall be set by Weber County. The Network Manager shall be responsible for the processing of payments from Users according to the chart below. No additional amounts may be charged by the Network Manager for the identified services without the prior written agreement of Weber County and the Network Board. The fee charged by the Network represents a fee for development and support services. The Network hereby represents to Weber County that it believes the following charges will fairly and reasonably recompense the Network Manager in order to make the Master Contract a success:

Agency/Project/ Priority	Weber County Fee	Network Charge	Total
1.) Weber County Marriage License	$9.00	$1.00	$10.00

b. Payment: The order and payment processing system facilitates real-time authentication of online payments. The Network transaction charge will be added to the total order and will be authenticated at the time of transaction. Proceeds from completed credit card transactions will be directly deposited to Weber County's account through the credit card processor in real time or in a nightly batch. All revenue collected through the automatic payment system will be processed and deposited into Weber County's account within forty-eight hours from the time of transaction. The Network will invoice Weber County on a monthly basis for the Network transaction charge.

8. Records and Finances. All Network documents and records maintained by the Network Manager relating to Weber County records shall be available for inspection, auditing and copying by the University or other authorized representatives.

9. Efficiency Gain Calculation. Weber County and the Network will establish baseline cost for the processing of payments both prior to making the enhanced service available and after the service is made available to estimate the cost savings of offering this service.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officials or officers.

Weber County

By Allen H Burton Date 2-26-02

The Network

By_____ Date_____
Richard L Brown, General Manager

The Board

By_____ Date_____

Alan Sherwood, Chair