SCHEDULE A ADDENDUM TO THE SERVICE LEVEL AGREEMENT BETWEEN UTAH INTERACTIVE AND THE UTAH DEPARTMENT OF ADMINISTRATIVE SERVICES, DIVISION OF PURCHASING AND GENERAL SERVICES

This document will serve as the latest Schedule A addendum to the Service Level Agreement with the Utah Department of Administrative Services, Division of Purchasing and General Services ("The Agency") and Utah.gov ("The Network"), the state electronic government portal managed for the state by Utah Interactive Inc. ("Network Manager/UII") as an initiative of the State of Utah, adding Department of Administrative Services transactions or services to the Network.

Payment Processing Service

AGREEMENTS

1. Access By the Network Manager The Agency and the Network Manager to provide electronic access to allow electronic payments in accordance with this Agreement. The description of Service is as follows:

   This service will allow vendors seeking to register with the Department of Administrative Services, Division of Purchasing and General Services to submit Vendor Bid Subscription fees using the Network's secure payment processing infrastructure for online transactions. This infrastructure is currently comprised of real-time credit card payment processing.

   This service will also provide an administrative interface that will allow Department of Administrative Services, Division of Purchasing and General Services to access the transaction logs for auditing and accounting purposes.

2. Record Classification and User Access The Agency represents to the Network Manager the record classification: Private Records

   The Network Manager certifies that they will offer the following security and authorization for access to the application outlined above:

   This application will reside on a secure server that uses Secure Socket Layer (SSL) that will encrypt data transmission between the server and the users' browsers for the Payment Processing Service.

3. Record Supply Costs and Computer Programs. The Network Manager shall be responsible for costs and expenses in establishing access to the records and providing record transactions to Users and Administrators, including without limitation, the cost for purchasing or developing and maintaining all programs used to interface with the Agency computer programs and to access the Records. Computer programs used by the Network Manager shall:

   a. Protect information from unauthorized access;

   b. Supply records to Administrators on a timely basis in an accurate, understandable and logical format acceptable to the Agency;

   c. Be prototyped for the Agency, tested by the Network Manager and the Agency, and approved before it is offered to the public.

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4. Transaction Logs. The Agency shall have access to the Network's Transaction Log for the purpose of auditing the collection and dissemination of the Agency's records. Unless otherwise specified by the Agency, this Log shall contain the following data: cardholder's name, unique identification number, transaction amount, date of transaction, and transaction result (declined/accepted) response.

5. Registration Agreements. Utah.gov registration agreements will not be required for this application.

6. Payment and Collection.

   a. Collection: The Network Manager shall be responsible for the collection of payment information online and the transfer of that information to the Agency. The Agency will be responsible for the collection of the payments and any associated accounts necessary to collect those payments. The Network Manager, for the identified services, may charge no additional amounts without the prior written agreement of the Agency, and the Network. The Network Manager hereby represents to the Agency, that it believes the following charges will fairly and reasonably recompense the Network Manager in order to make the Agency's Payment Processing Service a success:

Agency/Project/ Priority	Statutory Fee	the Network Manager Charge
Vendor Registration	variable	$0.00

7. Records and Finances. All Network documents and records maintained by the Network Manager relating to the Agency records shall be available for inspection; auditing and copying by the agency or other authorized representatives.

8. Efficiency Gain Calculation. The Agency and the Network Manager will establish a baseline cost for the processing of payments both prior to making the enhanced service available and after the service is made available to estimate the cost savings of offering this service.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officials or officers.

The Agency, Department of Administrative Services, Division of Purchasing and General Services

By _____ Date 1/6/03.

The Network Manager/UII

By _____ Date 1-14-03
Amy Sawyer, General Manager

The Network

By _____ Date 1-14-03
Dave Fletcher, Deputy CIO