

Utah Interactive, LLC

30 E. Broadway, Ste. 300
 Salt Lake City, Utah 84111
 (801) 983-0275 / phone
 (801) 983-0282 / fax

Work Order

WORK ORDER NUMBER	5122008
WORK ORDER START	
WORK ORDER END	

Department of Administrative Services
 Utah State Archives & Record Services
 346 South Rio Grande St, SLC, UT 84101
 Patricia Smith-Mansfield

Approval Instructions:
 1. If you have any questions concerning this work order call Utah Interactive at (801) 983-0275.
 2. If the work order is accepted please sign and fax to Utah Interactive at (801) 983-0282. A copy with an original signature will also need to be mailed to Utah Interactive at 68 South Main Street, Suite 200, Salt Lake City, Utah 84101.

Scope of Work: The General Legislative session has modified Utah Code 63F-1-701 to require the creation of a Utah Public Notice Web Site. This web site will enable the public in finding posted public notices from any public body of the State and its political subdivision as required by Utah Code Title 52, Chapter 4, Open and Public Meetings Act, and under any other State statutes or State agency or State agency rule. This work order is for the ongoing maintenance of the Public Meeting Notice Web Site.

Project Tasks	Estimate In Units	Hourly Rate	Cost -
Project Management*	885.00	\$70.00	\$61,950.00
Prototype/Image work*	180.00	\$55.00	\$9,900.00
Senior Development	753.00	\$95.00	\$71,535.00
Testing	216.00	\$70.00	\$15,120.00
Migration (roll-out preparation, roll-out, post-roll-out support)*	40.00	\$75.00	\$3,000.00
Subtotal			\$161,505.00
Annual Maintenance (20% of Cost Subtotal)			\$32,301.00
-Annual Maintenance Paid by State Archives	\$14,100.00		
-Annual Maintenance Paid by Dept of Technology Services	\$18,201.00		
Annual Maintenance Contract Total			\$32,301.00

Annual maintenance for the Public Meeting Notice website includes:

1. Security Maintenance - Costs and expenses required to maintain up-to-date internet security practices, policies and audits.
2. Maintaining connectivity and integration to the Universal Master Directory (UMD) - Any changes or maintenance in PMN required due to changes in UMD.
3. Hosting and Storage - Web hosting and data storage.
4. Technical Support - Access to priority level technical support 24/7.
5. Dedicated Product Management Contact - Ongoing technical consultation and business process support from a single, dedicated individual.
6. Projected high user traffic - Necessary monitoring and bandwidth capabilities that high traffic sites require.
7. Software Maintenance - Maintenance of the application code to allow for environment changes and updates.
8. Minor Updates - Ability to request minor updates. Because PMN is an innovative - first of it's kind - application in Utah and across the country, it is highly common that it will require higher than usual updates to address unanticipated business rules or needs that become more apparent as the site is used. Minor maintenance includes graphical changes, addition or re-wording of text, or other changes that do not materially change the utility, efficiency, functional capability
9. Listserv Maintenance - The notification functions of PMN use Listserv technology that will require server maintenance.
10. Marketing Assistance - Access to assistance (at no extra charge) with press releases, article composition, and any graphic design help for advertisements

*Work subsidized under Utah Interactive's self-funding, statewide contract (number PD1068 -- Network Development/Management for On-line Government Services - <http://www.purchasing.utah.gov/agencies/contracts/PD1068.PDF>). The contract creates a public/private partnership between the State of Utah and Utah Interactive, LLC.

This offer is valid for 30 days and is subject to the T&M Standard Terms and Conditions. The signatures below indicates acceptance of this agreement by individuals authorized to commit the Partner and Utah Interactive, LLC.

State Archives	Dept of Technology Services
Accepted By <u>Patricia Smith-Mansfield</u>	Accepted By <u>Brent Coover</u>
Signature <u>[Signature]</u>	Signature <u>[Signature]</u>
Date <u>6/20/08</u>	Date <u>6-20-2008</u>
Utah Interactive, LLC	
Signature <u>Rich Olsen</u>	
Date <u>6-20-08</u>	

Billing Instructions:

This is a time and materials contract. Utah Interactive, LLC shall use its reasonable efforts to accomplish the above stated scope of work. Utah Interactive, LLC shall submit an invoice to the above address within 30 days of work completion. Invoices shall be paid Net 30 days.