

**SCHEDULE A ADDENDUM TO THE
SERVICE LEVEL AGREEMENT BETWEEN E-UTAH
AND THE UTAH DEPARTMENT OF COMMERCE**

This document will serve as the latest Schedule A addendum to the Service Level Agreement with the Network, e-Utah, adding additional Utah Department of Commerce transactions or services to the Network, subject to Board approval.

Proposed Service: Registered Notary Search (RNS)

AGREEMENTS

1. Access By the Network Manager Utah Department of Commerce authorizes the Network Manager, to provide electronic access to information contained in the Utah Department of Commerce Business Registration Database , in accordance with this Agreement. Description of Service is as follows:

This service will allow users to access certain portions of the Division of Corporations and Commercial Code Database to create and receive an electronic list that contains certain sections of database as identified by the user. The user will be able to go to a designated web page on eUtah and request a search on a specific individual name to check the Notary status with that name. The RNS system will then search all records identified as Notary and display all matching records to the user identified by name, location and status.

The user will also be able to request further information about a Notary by selecting a 'details' button on a name that was returned in the search. Upon selecting the details option on a specific found record, the user will be able to see if the Notary is active and the business address of the entity.

2. Record Classification and User Access Utah Department of Commerce represents to the Network Manager the record classification: Public Record

The Network Manager certifies that they will offer the following security and authorization for access to the application outlined above:

Users will be offered only those fields as designated by the Department of Commerce.

Users will be required to register with the network through the subscription agreement and issued a unique username and password. This username and password will be required to access the service.

3. Record Supply Costs and Computer Programs. The Network Manager shall be responsible for costs and expenses in establishing access to the records and providing record transactions to Users and Subscribers, including without limitation, the cost for purchasing or developing and maintaining all programs used to interface with the Utah Department of Commerce computer programs and to access the Records. Computer programs used by the Network Manager shall:
 - a. Protect information from unauthorized access;
 - b. Supply records to Subscribers on a timely basis in an accurate, understandable

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and logical format acceptable to Utah Department of Commerce;

- c. Be tested by the Network Manager and prototyped for Utah Department of Commerce review and approval before it is offered to the public.
- 4. Use messages. If required by Utah Department of Commerce, the Network Manager shall cause the Network to require Users to signify online that they will comply with any restriction on use of the records required by law, as amended from time to time. Such user agreement will be in the form of a use message displayed online, with a required positive response, all as captured in a log file, prior to the User being permitted to further search or view the record.
- 5. Subscriber Agreements. The Network Manager shall obtain initial written agreements from all Subscribers that they will comply with any other applicable federal or Utah laws, regulations, or policies relating to record use and confidentiality. Such agreements shall be maintained by the Network Manager for inspection by the Utah Department of Commerce.
- 6. Transaction Logs. Utah Department of Commerce shall have access to the Network's Subscriber Transaction Log for the purpose of auditing the collection and dissemination of Utah Department of Commerce records. Unless otherwise specified by Utah Department of Commerce, this Log shall contain the following data: Subscriber name, transaction data and time and type of inquiry/transaction.
- 7. Payment and Collection.

A Network Charge is not requested for the unclaimed property look up.

<u>Agency/Project/ Priority</u>	<u>Statutory Fee</u>	<u>the Network Charge</u>	<u>Total</u>
1. RNS Search	\$0.00	\$0.00 per search	\$0.00

- 8. Records and Finances. All Network documents and records maintained by the Network Manager relating to Utah Department of Commerce records shall be available for inspection, auditing and copying by the agency or other authorized representatives.
- 9. Efficiency Gain Calculation. The Utah Department of Commerce and the Network will establish baseline cost for the processing name availability requests both prior to making the enhanced service available and after the service is made available to estimate the cost savings of offering the service.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officials or officers.

Utah Department of Commerce

By _____

Date _____

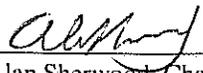
The Network

By Richard L Brown
Richard L Brown, General Manager

Date 11-15-2000

The Board

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By 
Alan Sherwood, Chair

Date _____

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 - a. Protect information from unauthorized access;
 - b. Supply records to Subscribers on a timely basis in an accurate, understandable and logical format acceptable to Utah Department of Commerce;
 - c. Be tested by the Network Manager and prototyped for Utah Department of Commerce review and approval before it is offered to the public.

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5. Subscriber Agreements. This service shall not require Subscriber Agreements. If in the future such agreements are deemed necessary, the Network Manager shall obtain initial written agreements from all Subscribers that they will comply with any other applicable federal or Utah laws, regulations, or policies relating to record use and confidentiality. Such agreements shall be maintained by the Network Manager for inspection by the Utah Department of Commerce.
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7. Payment and Collection.

A Network Charge is not requested for the registered notary search.

<u>Agency/Project/ Priority</u>	<u>Statutory Fee</u>	<u>the Network Charge</u>	<u>Total</u>
1. RNS Search	\$0.00	\$0.00 per search	\$0.00

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IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officials or officers.

Utah Department of Commerce

X By Kathy Berg

Date 28 March 2001

The Network

By [Signature]
Richard L Brown, General Manager

Date 00 April 2001

The Board

By [Signature]
Alan Sherwood, Chair

Date _____