

**SCHEDULE A ADDENDUM TO THE  
SERVICE LEVEL AGREEMENT BETWEEN E-UTAH  
AND UTAH DEPARTMENT OF  
COMMUNITY AND ECONOMIC DEVELOPMENT, DIVISION OF  
STATE HISTORY**

This document will serve as the latest Schedule A addendum to the Service Level Agreement with the Network, e-Utah, adding additional Utah Department of Community and Economic Development (DCED) transactions or services (specifically, on-line sales) to the Network, subject to Board approval.

**On-Line Sales via Shopping Cart**

**AGREEMENTS**

1. Access By the Network Manager Utah Department of Community and Economic Development authorizes the Network Manager, to provide electronic access to information contained in the Utah Department of Community and Economic Development, Division of State History's inventory/point-of-sale/sales databases, in accordance with this Agreement. Description of service is as follows:

This service will allow users to access inventory and price information on items offered for sale by the Utah Historical Society, select certain items from the listed inventory and purchase them online. The Shopping Cart will use the Network's web based credit card payment authorization and transaction system. This application will accept orders, process payment transactions and place order and transaction information in an electronic file in a designated location where Utah Department of Community and Economic Development, Division of State History can access it.

2. Record Classification and User Access The Utah Department of Community and Economic Development represents to the Network Manager the record classification of the information provided is: Point-of-Sale information is Public. Customer-related information is Private

The Network Manager certifies that they will offer the following security and authorization for access to the application outlined above:

Users will be offered only the inventory/sales data as designated by Utah Department of Community and Economic Development, Division of State History. Users will not be required to subscribe to the Network to use this service.

The Network Manager will conduct all financial transactions for this service on a secure server.

3. Record Supply Costs and Computer Programs. The Network Manager shall be responsible for costs and expenses in establishing access to the shopping cart and providing transactions to Users including without limitation, the cost for purchasing or developing and maintaining all programs used to interface with the Utah Department of Community and Economic Development, Division of State History's computer programs. Computer programs used by the Network Manager shall:

- a. Protect information from unauthorized access;

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- b. Supply records to Users on a timely basis in an accurate, understandable and logical format acceptable to Utah Department of Community and Economic Development, Division of State History;
  - c. Be tested by the Network Manager and prototyped for Utah Department of Community and Economic Development, Division of State History for review and approval before it is offered to the public.
4. Use messages. If required by Utah Department of Community and Economic Development, the Network Manager shall cause the Network to require Users to signify online that they will comply with any restriction on use of the records required by law, as amended from time to time. Such user agreement will be in the form of a use message displayed online, with a required positive response, all as captured in a log file, prior to the User being permitted to further search or view the record.
  5. Subscriber Agreements. This service shall not require subscriber agreements.
  6. Transaction Logs. The Utah Department of Community and Economic Development, Division of State History shall have access to the Network's Subscriber Transaction Log for the purpose of auditing and processing shopping cart orders and online credit card payments. Unless otherwise specified by Utah Department of Community and Economic Development, Division of State History this Log shall contain the following data: User name, order data, type and amount of authorization for payment and time and type of inquiry/transaction.
  7. Payment and Collection.

A Premium Service Charge is requested for this shopping cart service.

- a. Collection: The Network Manager shall be totally responsible for the processing of payments from Users according to the chart below. No additional amounts may be charged by the Network Manager for the identified transactions without the prior written agreement of the Utah Department of Community and Economic Development and the Network Board. The fee charged by Network represents a fee for development and support services. The Network hereby represents that it believes the following charges will fairly and reasonably recompense the Network Manager in order to make the Master Contract a success:

<u>Agency/Project/ Priority</u>	<u>Statutory Fee</u>	<u>the Network Charge</u>	<u>Total</u>
1.) Shopping Cart transaction fee	\$0.00	\$2.00	\$2.00

- b. Payment: The Shopping Cart application facilitates real-time authentication of transactions made to purchase the agencies goods on-line. The network transaction charge will be added to the total order and will be authenticated at the time of transaction as well. Proceeds from completed orders will be directly deposited to the agency account through the credit card processor in real time or in a nightly batch. The network will invoice the agency on a monthly basis for the network transaction charge.
8. Records and Finances. All Network documents and records maintained by the Network Manager relating to Utah Department of Community and Economic Development, Division of State

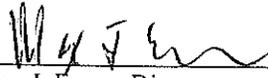
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History records shall be available for inspection, auditing and copying by the agency or other authorized representatives.

9. Efficiency Gain Calculation. The Utah Department of Community and Economic Development, Division of State History and the Network will establish baseline cost for the processing and sale of inventory items both prior to making the enhanced service available and after the service is made available to estimate the cost savings of offering the service.

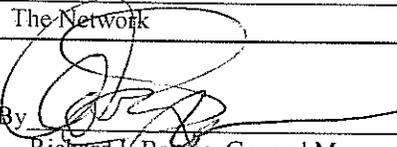
IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officials or officers.

Utah Department of Community and Economic Development, Division of State History

By   
Max J. Evans, Director

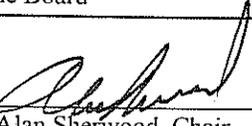
Date 11-8-01

The Network

By   
Richard L. Brown, General Manager  
AMY SAWYER

Date 11/14/01

The Board

By   
Alan Sherwood, Chair

Date \_\_\_\_\_