

# SCHEDULE A ADDENDUM TO THE SERVICE LEVEL AGREEMENT BETWEEN E-UTAH AND THE UTAH STATE TAX COMMISSION

This document will serve as the latest Schedule A addendum to the Service Level Agreement with the Network, e-Utah, adding additional Utah State Tax Commission transactions or services to the Network, subject to Board approval.

## Proposed Service: Aircraft Registration System (ARS)

### AGREEMENTS

1. Access By the Network Manager Utah State Tax Commission authorizes the Network Manager, to provide electronic access to information contained in the Utah State Tax Commission Registration Database , in accordance with this Agreement. Description of Service is as follows:

This service will allow users to access certain portions of the Aircraft Registration Database. A user will be able to search by multiple search criteria to determine if a specific aircraft is registered or to find all aircraft in a county to print aircraft registration notices. County users will be able to also record payments of registration. The application will serve as the centralized access point for aircraft registration.

2. Record Classification and User Access Utah State Tax Commission represents to the Network Manager the record classification: Protected Record \*

The Network Manager certifies that they will offer the following security and authorization for access to the application outlined above:

Users will be offered only those fields as designated by the Utah State Tax Commission. Users will be required to authenticate into ARS via a username and password before they will be permitted to use the service. Unique user names and passwords will be provided to users of the system upon completing an eUtah network registration.

3. Record Supply Costs and Computer Programs. The Network Manager shall be responsible for costs and expenses in establishing access to the records and providing record transactions to Users and Subscribers, including without limitation, the cost for purchasing or developing and maintaining all programs used to interface with the Utah State Tax Commission computer programs and to access the Records. Computer programs used by the Network Manager shall:
  - a. Protect information from unauthorized access;
  - b. Supply records to Subscribers on a timely basis in an accurate, understandable and logical format acceptable to Utah State Tax Commission;
  - c. Be tested by the Network Manager and prototyped for Utah State Tax Commission review and approval before it is offered to the public.
4. Use messages. If required by Utah State Tax Commission, the Network Manager shall cause the Network to require Users to signify online that they will comply with any restriction on use of the records required by law, as amended from time to time. Such user agreement will be in the form of a use message displayed online, with a required positive response, all as captured in a log file, prior to the User being permitted to further search or view the record.

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5. Subscriber Agreements. The Network Manager shall obtain initial written agreements from all Subscribers that they will comply with any other applicable federal or Utah laws, regulations, or policies relating to record use and confidentiality. Such agreements shall be maintained by the Network Manager for inspection by the Utah State Tax Commission.
  
6. Transaction Logs. Utah State Tax Commission shall have access to the Network's Subscriber Transaction Log for the purpose of auditing the collection and dissemination of Utah State Tax Commission's records. Unless otherwise specified by Utah State Tax Commission, this Log shall contain the following data: Subscriber name, transaction data and time and type of inquiry/transaction.
  
7. Payment and Collection.

A Premium Service Charge is not requested for this application.

<u>Agency/Project/ Priority</u>	<u>Statutory Fee</u>	<u>the Network Charge</u>	<u>Total</u>
1.) Aircraft Registration System	\$0.00	\$0.00	\$0.00

8. Records and Finances. All Network documents and records maintained by the Network Manager relating to Utah State Tax Commission records shall be available for inspection, auditing and copying by the agency or other authorized representatives.
  
9. Efficiency Gain Calculation. The Utah State Tax Commission and the Network will establish baseline cost for the accessing records both prior to making the enhanced service available and after the service is made available to estimate the cost savings of offering this service.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officials or officers.

\*Under review by Tax Commission

Utah State Tax Commission

By 

Date 6/21/01

The Network

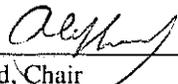
By   
Richard L Brown, General Manager

Date 4-20-2001

The Board

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By   
Alan Sherwood, Chair

Date \_\_\_\_\_